

Configuration Document

Course Structure Creation

Prerequisites

Following Prerequisites needs to be done before enabling Course selection and Examination form submission process:

1. Add all programmes into the production portal.
2. Add/import all courses into the production portal.
3. Import/move students from the admission to academic module.

Before enabling Course selection and Examination form submission process admin needs to configure the following Settings first.

Individual Programme Setting

The following individual programme settings are needs to be done which are as follows:

1. Organizational Units
2. Course Structure

For **individual programme settings** admin needs to follow the following steps:

1: Go to the **Academics** then **Programme**.

2: Click on the  button presents the right side of the particular programme.

Home / Programme

Programme

Showing 1-95 of 95 items.

| # | Programme System ID | Short Code | Title English | Delivery Mode | Year Of Start | Programme Type | Level | Status | Actions |
|---|----------------------|----------------------|---|--------------------------|----------------------|--------------------------|-----------------------|--------------------------|---------|
| | <input type="text"/> | <input type="text"/> | <input type="text"/> | All <input type="text"/> | <input type="text"/> | All <input type="text"/> | <input type="text"/> | All <input type="text"/> | |
| 1 | 48 | APGDBD | Advance Post Graduate Diploma(Biodiversity) | Face to face | 2015 | PGDIPLOMA | POST GRADUATE DIPLOMA | DRAFT | |
| 2 | 70 | B.Ed Spl | Bachelor of Education(Special Education) | Face to face | 2021 | DEGREE | BACHELOR | ACTIVE | |

After that, the following settings will appear as follows:

Student HR Administration Campus Governance Support Settings

Programme Manage...

Animal Science(HPKVSPP) Settings

Showing 1-11 of 11 items.

| Name | Action |
|-----------------------------------|--------|
| Update Programme Details | |
| Update Programme Description | |
| Change Programme Status | |
| Organizational Units | |
| Seat And Fee Configuration | |
| Course Structure | |
| Course Structure Rules | |
| Course List | |
| Programme term wise credit | |
| Programme Re-Registration Control | |
| Import Students | |

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Organizational Unit

In this, Admin can map the Organizational unit where the individual programme will run at the university campus. To add the OU in individual programme the university needs to click on the button and on the popup window, fill the details of Organizational Unit & Status from dropdown list and click on the button.

SamartheGov

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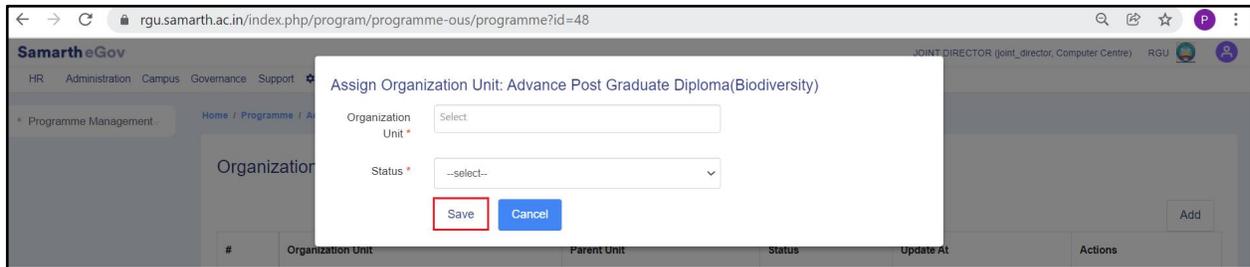
HR Administration Campus Governance Support Settings

Programme Management

Home / Programme / Advance Post Graduate Diploma(Biodiversity) / Settings / Organizational Units

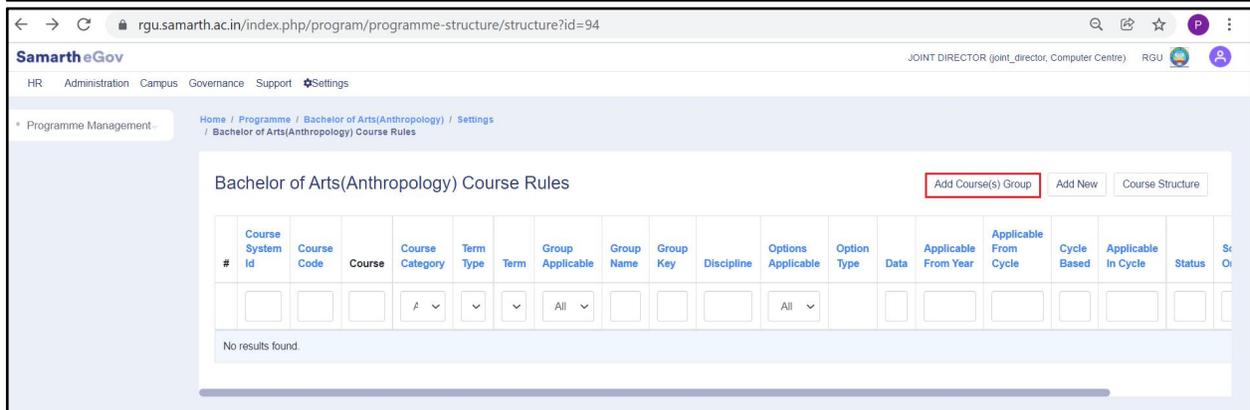
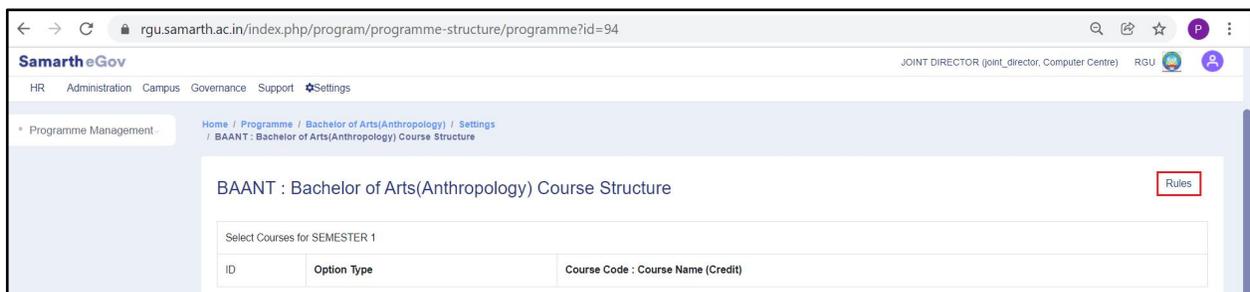
Organizational Units : Advance Post Graduate Diploma(Biodiversity)

| # | Organization Unit | Parent Unit | Status | Update At | Actions |
|-------------------|-------------------|-------------|--------|-----------|---------|
| No results found. | | | | | |



Course Structure

In this, courses can be bifurcated on the basis of core and elective. Admin can specify what all subjects to be included in the individual programme. To create a course structure university needs to click on the **Rules** button and create courses groups as Compulsory and Elective or other as university wants by clicking on the **Add Course(s) Group** button.



After that, a new window will appear where admin needs to click on the **Add Group** button and fill the following fields on the new window then click on the **Create** button.

1. Name (Name of the Group)
2. Code (Code for the group)

3. Applicable From Year
4. Applicable From Cycle
5. Cycle Based
6. Group Category
7. Option Type (Optional)
8. Max Credit (Optional)
9. Min Credit (Optional)
10. Sort Order (Optional)

The screenshot shows the 'Create Course Group' form in the SamarthGov system. The form includes the following fields:

- Name *
- Code *
- Applicable From Year * (Dropdown menu)
- Applicable From Cycle * (Dropdown menu)
- Cycle Based * (Dropdown menu)
- Group Category * (Dropdown menu)
- Option Type
- Max Credit
- Min Credit
- Sort Order

At the bottom of the form, there are two buttons: 'Create' and 'Cancel'. The 'Create' button is highlighted with a red box.

Now, Admin needs to click on the **Add Courses to group** button to add courses into the group and select the Course and Status from the drop down then click on to the **Save** button.

The screenshot shows the 'COURSE-STRUCTURE BAANT : Bachelor of Arts(Anthropology)' page in the SamarthGov system. The page displays the following information:

- Home / Programme / Bachelor of Arts(Anthropology) / Settings
- COURSE-STRUCTURE BAANT : Bachelor of Arts(Anthropology)
- SEMESTER 1
- Table with columns for Course ID, Course Name, and Action:

| Course ID | Course Name | Action |
|---------------------|-------------|-----------------------------|
| CORE1 (SEM01-COR01) | | Add Courses to group |
| CORE2 (SEM01-CORE2) | | Add Courses to group |

The 'Add Courses to group' buttons are highlighted with red boxes.

rgu.samarth.ac.in/index.php/program/programme-course-group/structure-create?programme_id=52c6dd511218156b967bf533447d3f0e749fcc60ffca841...

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HR Administration Campus Governance Support **Settings**

Programme Management

Home / Programme / Bachelor of Arts(Anthropology) / Settings / Course Structure
/ Add Course Structure for: Bachelor of Arts(Anthropology)

Add Course Structure for: Bachelor of Arts(Anthropology)

Course *

Term Type

Status *

Admin can **view** the created course structures by clicking on the Course Structure button.

Home / Programme / Bachelor of Arts (Journalism) / Settings

Bachelor of Arts (Journalism) Settings

Showing 1-13 of 13 items.

| Name | Action |
|-----------------------------------|----------------------------------|
| Update Programme Details | <input type="button" value="⚙"/> |
| Update Programme Description | <input type="button" value="⚙"/> |
| Change Programme Status | <input type="button" value="⚙"/> |
| Organizational Units | <input type="button" value="⚙"/> |
| Fee Configuration | <input type="button" value="⚙"/> |
| Course Structure | <input type="button" value="⚙"/> |
| Course Structure Rules | <input type="button" value="⚙"/> |
| Course List | <input type="button" value="⚙"/> |
| Programme term wise credit | <input type="button" value="⚙"/> |
| Programme Re-Registration Control | <input type="button" value="⚙"/> |
| Import Students | <input type="button" value="⚙"/> |
| All Students | <input type="button" value="⚙"/> |